

Project Plan Summary



St. Isidore Learning Centre

310 Broadview Road

Sherwood Park, AB

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Principal: Karen Antoniuk

Project name:	Clothing
Person responsible:	Starko, Chad
Purpose and timelines:	The purpose of this project is to give students the option to purchase school branded clothing. An email may be sent out to the parents and it will be posted in Smore.
Revenue to collect:	The fees collected for this project will be used to reimburse the project for inventory already purchased or pay for inventory that will be purchased.
Items/Services to be purchased:	Fees for this project will be used to purchase school branded clothing.
Surplus/Deficit Handling Plan:	Clothing will be sold at cost. In the situation where a small surplus or deficit occurs funds from the General projects will be used.

Project name:	Field Trip
Person responsible:	Unknown, Teacher
Purpose and timelines:	The purpose of this project is to collect fees for students to participate in field trips and activities. A letter will be sent home with a detailed breakdown of field trips and activities and their associated costs.
Revenue to collect:	The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations, or equipment replacement.
Surplus/Deficit Handling Plan:	After the activity is completed any funds remaining will be reimbursed to the student via a credit to the student account in PowerSchool. If fees collected are not sufficient to cover the activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

Project name:	General
Person responsible:	Unknown, Teacher
Purpose and timelines:	The purpose of this project is to collect fees for students to participate in various activities. A letter will be

sent home with a detailed breakdown of activities and their associated costs.

Revenue to collect:	The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations, or equipment replacement.
Surplus/Deficit Handling Plan:	Surplus will be used to cover other deficits or to purchase supplies, equipment, etc. at the admin's discretion. Deficit will be covered by Summer School surplus.

Project name:	Graduation
Person responsible:	Unknown, Teacher
Purpose and timelines:	The purpose of this project is to collect fees for students to participate in Graduation. A letter will be sent home with a detailed breakdown of activities and their associated costs.
Revenue to collect:	The fee collected for this project will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for admission/venue fees, enhanced supplies, decorations or equipment replacement.
Surplus/Deficit Handling Plan:	After the activity is completed any funds remaining in the amount of \$10.00 or more per student will be reimbursed to the student via a credit to the student account in PowerSchool. Any surplus amount of \$10.00 or less per student will be held to replace equipment and supplies. If fees collected are not sufficient to cover the activity costs a "Graduation Shortfall" fee may be added to your students account to cover the project's deficit.

Project name:	Textbook Replacement
Person responsible:	Mangatal, Natalie
Purpose and timelines:	The purpose of this project is to collect fees for lost or damaged textbooks. Account statements will be sent out to parents and a current listing of lost resources can be viewed on the PowerSchool Parent Portal.
Revenue to collect:	The fees collected for this project will be based on the cost to purchase a replacement textbook.
Items/Services to be purchased:	Fees for this project could be used to purchase new textbooks and resources.
Surplus/Deficit Handling Plan:	This project will continually carry a balance that will increase as lost resources are paid for and decrease as they are returned. If a surplus balance becomes too large, resources will be purchased to deplete the funds.